

# San Mateo County Express Lanes Joint Powers Authority Board of Directors Meeting Minutes

Meeting No. 46  
March 10, 2023

This meeting of the SMCEL-JPA Board of Directors was held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public was able to participate in the meeting remotely via the Zoom platform or in person.

**Board of Directors:** Rico E. Medina (Chair), Alicia Aguirre (Vice Chair), Carlos Romero, Emily Beach, Gina Papan and Michael Salazar

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## 1.0 CALL TO ORDER/ ROLL CALL

Chair Rico E. Medina called the meeting to order at 9:00 a.m. Roll call was taken.

<b>AGENCY:</b>	<b>IN-PERSON:</b>	<b>ABSENT:</b>	<b>REMOTE AB 2449:</b>	<b>REMOTE Publicly Accessible Teleconference Location:</b>
C/CAG	Alicia Aguirre			
C/CAG	Gina Papan			
C/CAG	Michael Salazar			
SMCTA		Carlos Romero		
SMCTA	Emily Beach			
SMCTA	Rico E. Medina			

<b>Staff Present (In-Person):</b>	<b>Staff Present (Remote):</b>
April Chan – SMCTA Executive Council	Sean Charpentier – C/CAG Executive Council
Mima Crume – Clerk of the Board	Jeff Lacap – C/CAG
Tim Fox – Legal Counsel	Monique Fuhrman – HNTB
Kaki Cheung – C/CAG	Christa Cassidy – HNTB
Van Ocampo – C/CAG	Connie Mobley-Ritter – SMCTA
Lacy Vong – HNTB	Nidal Tuqan – Caltrans

Other members of staff and members of the public were in attendance via in-person or remote using zoom.

## 2.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

*Note: Public comment is limited to two minutes per speaker. Members of the public who wish to address the Board should complete a speaker's slip to make a public comment in person or raise their hand in Zoom to speak virtually.*

Clerk Crume reported that there were no public comments.

### 3.0 APPROVAL OF CONSENT AGENDA

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff, or public request specific items to be removed for separate action.

- 3.1 Approval of the minutes of Board of Directors regular business meeting No. 45 dated February 9, 2023. APPROVED
- 3.2 Accept the Sources and Uses of Funds for the FY23 Period Ending January 31, 2023. APPROVED
- 3.3 Review and approve Resolution SMCEL 23-06 approving the License Agreement between the City of San Mateo and SMCEL-JPA for Express Lanes toll facilities within the City Rights of Way. APPROVED

Vice Chair Aguirre MOVED to approve the consent agenda items 3.1 to 3.3.  
Director Salazar SECONDED. **MOTION CARRIED 5-0-0**

### 4.0 REGULAR AGENDA

- 4.1 Receive update on the US 101 Express Lanes operations from Whipple Ave. to the San Mateo /Santa Clara County line. INFORMATION

The Board received an update on the US 101 Express Lanes operations from Whipple Ave. to the San Mateo /Santa Clara County line. The average potential daily revenue for the southern segment during November 1, 2022 through January 31, 2023 period was \$32,480. The average declared occupancy remained the same since the lane opening. Vice Chair Aguirre asked if our numbers were comparable to what other corridors have seen, in particular to the Imaged Based Transactions (IBT) numbers and people having FasTrak. Lacy Vong said yes. Director Aguirre added that the process to get a transponder should be made as easy as possible. Director Salazar asked about the IBT numbers, if any of the people are registered FasTrak users but did not have their transponders. Lacy responded that the data would be sent to the FasTrak customer center to match with an account. Director Papan asked if we were also going to follow the bridge authorities where they are given warning to people. Lacy said no but we do offer to waive the first violation Director Beach asked if we get data on complaints through the Customer Service Center. Lacy said that the JPA staff monitors complaints through the 511 center and email. Vice Chair Aguirre asked what factor influences the number of benefits distributed between the clipper cards and FasTrak toll credits. Lacy said it is mainly demand.

- 4.2 Receive an update on the opening of the US 101 Express Lane northern segment. INFORMATION

The Board received a brief update on the opening of the US 101 Express Lane northern segment. The 22 miles of construction in each direction has been

completed and has officially opened on both directions in the San Mateo County US 101 corridor on March 10, 2023.

Public member, Nidal Tuqan of Caltrans, congratulated the whole team on the opening of the express lanes. The maintenance of the express lanes is one of their highest priorities for the Department.

## 5.0 REPORTS

### a) Chairperson Report.

Chair Medina reported that the Express Lanes has opened March 10, 2023, and an official celebration and dedication will be held on April 15, 2023 at 11am in the City of San Mateo.

### b) Member Communication.

None.

### c) Executive Council Report - Executive Council Verbal Report.

Sean Charpentier congratulated everyone on opening of the Express Lanes. He's added that we have the only equity program in the Bay Area for Express Lanes. Others are working on equity efforts, but certainly this county had the first one. A lot of credit is due to the leadership from Caltrans, TA and C/CAG.

April Chan reported out with the assistance of the Policy Program Manager Lacy Vong and team, they have submitted a proposal to discuss and present the Community Transportation Benefits Program at the national conference for Women in Transportation. In addition, a new CFO has been hired and will start in mid-April.

### d) Policy/Program Manager Report.

Lacy Vong reported that there has been a lot of interest from other states and other express lane operators on the Community Transportation Benefits (Equity) Program. We had a request from the Washington State DOT through the University of Washington, who has been doing work for them. The study found that we were the only examples of actual equity program implementation. Oregon is also looking for examples on the different models for administration, implementation, and oversight and they too have reached out. Phase 2 of the program outreach will start soon. The team will be doing more partnership with other CBO's, organizations, and providing them toolkits. This will be kicking off later this month. She has added they had meetings with the labor council and have a print job that will include some additional flyers. They did a letter post that will go out to the labor council newsletter. A packet will also go out to the Commute.org Board.

## 6.0 WRITTEN COMMUNICATIONS

None.

7.0 NEXT REGULAR MEETING

April 14, 2023

8.0 ADJOURNMENT – 9:52 a.m.