

San Mateo County Express Lanes Joint Powers Authority Board of Directors Meeting Minutes

Meeting No. 47
April 14, 2023

This meeting of the SMCEL-JPA Board of Directors was held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public was able to participate in the meeting remotely via the Zoom platform or in person.

Board of Directors: Rico E. Medina (Chair), Alicia Aguirre (Vice Chair), Carlos Romero, Emily Beach, Gina Papan and Michael Salazar

1.0 CALL TO ORDER/ ROLL CALL

Chair Rico E. Medina called the meeting to order at 9:00 a.m. Roll call was taken.

AGENCY:	IN-PERSON:	ABSENT:	REMOTE AB 2449:	REMOTE Publicly Accessible Teleconference Location:
C/CAG	Alicia Aguirre			
C/CAG	Gina Papan			
C/CAG	Michael Salazar			
SMCTA				Carlos Romero
SMCTA	Emily Beach			
SMCTA	Rico E. Medina			

Staff Present (In-Person):	Staff Present (Remote):
Sean Charpentier – C/CAG Executive Council	Christa Cassidy – HNTB
April Chan – SMCTA Executive Council	
Mima Crume – Clerk of the Board	
Tim Fox – Legal Counsel	
Kaki Cheung – C/CAG	
Van Ocampo – C/CAG	
Monique Fuhrman – HNTB	
Kevin Beltz – SMCTA	

Other members of staff and members of the public were in attendance via in-person or remote using zoom.

2.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker. Members of the public who wish to address the Board should complete a speaker's slip to make a public comment in person or raise their hand in Zoom to speak virtually.

Clerk Crume reported that there were no public comments.

3.0 APPROVAL OF CONSENT AGENDA

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff, or public request specific items to be removed for separate action.

3.1 Approval of the minutes of Board of Directors regular business meeting No. 46 dated March 10, 2023. APPROVED

3.2 Accept the Sources and Uses of Funds for the FY23 Period Ending February 28, 2023. APPROVED

3.3 Review and approval of Resolution SMCEL 23-07 authorizing the Chair to execute the License Agreement between the City of Burlingame and SMCEL-JPA for Express Lanes toll facilities within the City Rights of Way. APPROVED
Vice Chair Aguirre MOVED to approve the consent agenda items 3.1 to 3.3.
Director Salazar SECONDED. **MOTION CARRIED 6-0-0**

4.0 REGULAR AGENDA

4.1 Receive a presentation on the status of the outstanding 2020 Variable Rate Demand Bonds used to fund a portion of the SMCEL-JPA Express Lanes project. INFORMATION

The Board of Directors received a presentation on the status of the outstanding 2020 Variable Rate Demand Bonds used to fund a portion of the SMCEL-JPA Express Lanes project.

Vice Chair Aguirre asked about the equity component. April Chan added that in the agreement, an amount of \$600K is set aside every year after the O&M cost to support the equity program. Vice Chair Aguirre suggested that the JPA should continue to promote the equity program and its commitment to advancing equity.

Director Beach asked if the \$6M set aside for capitalized interest would last longer than 3 years. Kevin responded affirmatively.

Director Papan asked about the length of time it takes for the JPA to establish its own bond rating. Kevin answered that it takes at least 3 years of steady revenues in order to do so.

Director Romero was interested in understanding whether the JPA has sufficient revenues to cover both operating and interest expenses. If there is enough revenue to accomplish both, the JPA can consider setting aside some revenues for reserves.

- 4.2 Receive update on the US 101 Express Lanes operations from Whipple Ave. to the San Mateo /Santa Clara County line and a preliminary update on operations from Interstate 380 to Whipple Avenue. INFORMATION

The Board of Directors received an update presentation update on the US 101 Express Lanes operations from Whipple Ave. to the San Mateo /Santa Clara County line and a preliminary update on operations from Interstate 380 to Whipple Avenue.

Vice Chair Aguirre asked about the possibility of selling the FasTrak toll tag at the SamTrans building. April said she would investigate.

5.0 REPORTS

- a) Chairperson Report.

Chair Medina reported that Catrans has completed the replacement of at least 20 ft of storm drain pipes. A ribbon cutting celebration of the 22 miles of the Express Lanes will be held on April 15th at 11am on 19th Ave in the City of San Mateo. Lastly, the JPA's Equity program has been selected as a finalist for consideration at the California Transportation Foundation annual awards.

- b) Member Communication.

None.

- c) Executive Council Report - Executive Council Verbal Report.

April mentioned that she will be attending the Women in Transportation Seminar Annual Conference to present on the Equity Program.

- d) Policy/Program Manager Report.

The PPM reported on the outreach activities of the Equity program. Over 4000 flyers were printed and delivered to the three community colleges and San Mateo County Labor Council. An external partner tool kit was also distributed to Commute.org, 511.org, Community college district, MTC and North Fair Oaks office of community affairs.

6.0 WRITTEN COMMUNICATIONS

None.

7.0 NEXT REGULAR MEETING

May 12, 2023

8.0 ADJOURNMENT – 9:48 a.m.