

# San Mateo County Express Lanes Joint Powers Authority Board of Directors Meeting Minutes

Meeting No. 2

**DATE:** Friday, July 12, 2019

**TIME:** 9:00 A.M.

**PLACE:** San Mateo County Transit District Office  
1250 San Carlos Avenue, Second Floor Auditorium  
San Carlos, CA

**TELECONFERENCE LOCATION:**  
3543 Lower Honoapiilani Rd  
Lahaina, HI 96761  
Room G202

(Board of Directors: A. Aguirre, E. Beach, M. Freschet, D. Horsley, D. Kim, D. Papan)

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## 1.0 CALL TO ORDER/ ROLL CALL

Chair Aguirre called the meeting to order at 9:00 a.m. Roll call was taken.

**Members Present:**

C/CAG members: Alicia Aguirre, Diane Papan

SMCTA members: Don Horsley, Emily Beach (by phone), Maureen Freschet

**Members Absent:** Doug Kim, C/CAG member

**Staff Present:**

Sandy Wong – Executive Council

Jim Hartnett – Executive Council

Mima Guilles – Secretary

Justin Mates – Legal Counsel

Jean Higaki, Van Ocampo – C/CAG staff

April Chan, Joe Hurley, Derek Hansel, Ladi Millard-Olmeda,

**Public Members:**

Drew – Public

## 2.0 PLEDGE OF ALLEGIANCE

## 3.0 PUBLIC COMMENT

*Note: Public comment is limited to two minutes per speaker. Public comment permitted on both items on the agenda and items not on the agenda.*

None.

#### 4.0 APPROVAL OF CONSENT AGENDA

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

- a) Approval of the minutes of Board of Directors regular business meeting No. 1 dated June 6, 2019.
- b) Receive information on Project Timeline and JPA Board Actions Required for the US 101 Express Lanes project.

A handout on SM 101 Express Lanes Startup Activities (Preliminary Schedule As of 7/12/19) was provided at the meeting.

Director Horsley **MOVED** to approve the CONSENT AGENDA. Director Papan **SECONDED. MOTION CARRIED 5-0-0**

#### 5.0 REGULAR AGENDA

- a) Receive an update on the process to obtain express lane authority approval by the California Transportation Commission. **INFORMATION**

Ms. April Chan provided a brief verbal update on the process to obtain express lane authority approval by the California Transportation Commission. A Public Hearing of the (CTC) is being planned for July 25, 2019 at 4:00 PM at the San Mateo County office location. Director Papan offer to attend the Public Hearing if needed. CTC is scheduled to decide on the JPA's application to operate the express lane during their August meeting in San Jose.

- b) Appoint an ad-hoc advisory committee to negotiate and advise the Board on agreements with the City/County Association of Governments of San Mateo County (C/CAG) and the San Mateo County Transportation Authority (TA) for funding advances and staffing. **APPROVED**

Mr. Justin Mates provided a brief introduction on staff recommendation to form an ad-hoc advisory committee consisting of one member from appointees of C/CAG, and one member from appointees of TA, to negotiate with C/CAG and TA regarding agreements for funding advances and staffing.

Director Papan and Director Beach volunteered to serve on the ad-hoc committee as appointees from C/CAG and TA, respectively.

Director Horsley **MOVED** to approve the appointment of Director Papan and Director Beach to serve on the ad-hoc advisory committee to negotiate and advise the Board on agreements with C/CAG and the TA for funding advances and staffing. Director Freschet **SECONDED. MOTION CARRIED 5-0-0**

## Item 4.0 a

- c) Public Hearing: Approval of Resolution SMCEL 19-03 adopting the Fiscal Year 2020 JPA Budget in the amount of \$1,744,911. **APPROVED**

Mr. Derek Hansel, CFO of SamTrans, made a presentation on the proposed Fiscal Year 2020 JPA Budget in the amount of \$1,744,911.

Chair Aguirre announced the opening of the Public Hearing for the purpose of considering the adoption of the Fiscal Year 2020 budget of the San Mateo County Joint Powers Authority. Chair Aguirre also asked that Clerk of the Board, Mima Guilles, provide a brief background on the hearing. Ms. Guilles provided the background and stated that there were no correspondence or emails received up to the time of the Public Hearing.

Both Directors Papan and Beach had questions regarding insurance coverage for Directors and these were answered by Mr. Hansel.

Director Papan **MOVED** to approve Resolution SMCEL 19-03 adopting the Fiscal Year 2020 JPA Budget in the amount of \$1,744,911. Director Freschet **SECONDED**.  
**MOTION CARRIED 5-0-0**

- d) Authorize the Executive Council to negotiate and execute a Memorandum of Understanding (MOU) with the Bay Area Infrastructure Financing Authority (BAIFA) regarding BAIFA's expenditure of \$3 million on toll system design for the San Mateo County Express Lanes.

Staff recommended the Board to table this item.

No action was taken.

## 6.0 REPORTS

- a) Chairperson Report – None.
- b) Member Communication – None.
- c) Executive Council Report – None.

## 7.0 WRITTEN COMMUNICATIONS

None.

## 8.0 NEXT REGULAR MEETING

The next meeting is scheduled for August 9, 2019.

## 9.0 ADJOURN

The meeting was adjourned at 9:30 A.M.