

# San Mateo County Express Lanes Joint Powers Authority Board of Directors Meeting Minutes

Meeting No. 5

**DATE:** Friday, November 8, 2019  
**TIME:** 9:00 A.M.  
**PLACE:** San Mateo County Transit District Office  
1250 San Carlos Avenue, Second Floor Auditorium  
San Carlos, CA

**Board of Directors:** Alicia Aguirre (Chair), Don Horsley (Vice Chair), Emily Beach, Maryann Moise Derwin, Diane Papan and Rico Medina

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## 1.0 CALL TO ORDER/ ROLL CALL

Chair Aguirre called the meeting to order at 9:02 a.m. Roll call was taken. Chair Aguirre welcome new Board Member Maryann Moise Derwin.

**Members Present:**

C/CAG Members: Alicia Aguirre, Maryann Moise Derwin, Diane Papan  
SMCTA Members: Don Horsley, Emily Beach, Rico Medina

**Members Absent:**

C/CAG Member: None  
SMCTA Member: None

**Staff Present:**

Sandy Wong – Executive Council  
Jim Hartnett – Executive Council  
Mima Guilles – Secretary  
Jim Fox – Legal Counsel  
Matthew Click – HNTB  
Jean Higaki, Van Ocampo – C/CAG Staff support SMCEL JPA  
April Chan, Derek Hansel, Joe Hurley, Jennifer Williams – TA Staff supporting SMCEL JPA

Other members of the public were in attendance.

## 2.0 PLEDGE OF ALLEGIANCE

**3.0 PUBLIC COMMENT**

*Note: Public comment is limited to two minutes per speaker. Public comment permitted on both items on the agenda and items not on the agenda.*

None .

**4.0 APPROVAL OF CONSENT AGENDA**

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

- a) Approval of the minutes of Board of Directors regular business meeting No. 4 dated October 11, 2019. APPROVED

Director Beach **MOVED** to approve the CONSENT AGENDA. Director Horsley **SECONDED. MOTION CARRIED 6-0-0**

**5.0 REGULAR AGENDA**

- a) Review and approval of Resolution SMCEL19-06 and Resolution SMCEL 19-07 authorizing the Chair to execute the Cooperative Funding (Loan) Agreements with the City/County Association of Governments (C/CAG) and San Mateo County Transportation Authority (SMCTA) respectively, in the amount of \$872,456 each. APPROVED

Director Horsley **MOVED** to approve Resolution SMCEL 19-06 and Resolution SMCEL 19-07 authorizing the Chair to execute the Cooperative Funding (Loan) Agreements with the City/County Association of Governments (C/CAG) and San Mateo County Transportation Authority (SMCTA) respectively, in the amount of \$872,456 each. Director Papan **SECONDED. MOTION CARRIED 6-0-0**

A Special Voting Procedure was taken by roll call. **MOTION CARRIED UNANIMOUSLY 6-0-0**

**Board of Directors AYES:** Alicia Aguirre (Chair), Don Horsley (Vice Chair), Emily Beach, Maryann Moise Derwin, Diane Papan and Rico Medina

**Board of Directors NOES:** None.

- b) Review and approval of Resolution SMCEL 19-08 authorizing reimbursement to the C/CAG and TA for staffing services pursuant to the San Mateo County Express Lanes Joint Powers Agreement. APPROVED

Director Beach **MOVED** to approve Resolution SMCEL 19-08 authorizing reimbursement to the C/CAG and TA for staffing services pursuant to the San Mateo County Express Lanes Joint Powers Agreement. Director Derwin **SECONDED. MOTION CARRIED 6-0-0**

**Item 4.0 a**

A Special Voting Procedure was taken by roll call. **MOTION CARRIED UNANIMOUSLY 6-0-0**

**Board of Directors AYES:** Alicia Aguirre (Chair), Don Horsley (Vice Chair), Emily Beach, Maryann Moise Derwin, Diane Papan and Rico Medina

**Board of Directors NOES:** None.

- c) Receive a presentation and update on the US 101 Express Lanes project.

**INFORMATION**

The Board of Directors received an update from Scott Leo, \*\*\*, on the US 101 Express Lanes project.

- d) Determination on the need for independent financial and legal advisor(s) and provide direction on procurement process.

**APPROVED**

The Board of Directors received a presentation from Derek Hansel on Determination on the need for independent financial and legal advisor(s) and provide direction on procurement process.

Director Papan **MOVED** to approve item 5d. Director Beach **SECONDED**.  
**MOTION CARRIED 6-0-0**

**6.0 REPORTS**

- a) Chairperson Report.
- b) Member Communication.
- c) Executive Council Report.

**7.0 WRITTEN COMMUNICATIONS**

None.

**8.0 NEXT REGULAR MEETING**

December 13, 2019

**ADJOURNMENT – 10:23**