

# San Mateo County Express Lanes Joint Powers Authority Board of Directors Meeting Minutes

Meeting No. 8

**DATE:** Friday, February 21, 2020  
**TIME:** 9:00 A.M.  
**PLACE:** San Mateo County Transit District Office  
1250 San Carlos Avenue, Second Floor Auditorium  
San Carlos, CA

**Board of Directors:** Alicia Aguirre (Chair), Don Horsley (Vice Chair), Emily Beach, Maryann Moise Derwin, Diane Papan, and Rico Medina

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## 1.0 CALL TO ORDER/ ROLL CALL

Chair Aguirre called the meeting to order at 9:02 a.m. Roll call was taken.

**Members Present:**

C/CAG Members:

Alicia Aguirre, Maryann Moise Derwin, Diane Papan

SMCTA Members:

Don Horsley, Rico Medina

**Members Absent:**

SMCTA Member: Emily Beach

**Staff Present:**

Sandy Wong – Executive Council

Jim Hartnett – Executive Council

Mima Guilles – Secretary

Tim Fox – Legal Counsel

Matthew Click – Program/Policy Manager

Van Ocampo – C/CAG staff supporting SMCEL JPA

April Chan, Derek Hansel, Joe Hurley, Jessica Epstein, Jennifer Williams – TA staff supporting SMCEL JPA

Other members of the public were in attendance.

## 2.0 PLEDGE OF ALLEGIANCE

### 3.0 PUBLIC COMMENT

None.

### 4.0 APPROVAL OF CONSENT AGENDA

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

- 4.1 Approval of the minutes of Board of Directors regular business meeting No. 7 dated January 10, 2020. APPROVED

Director Medina **MOVED** to approve the CONSENT AGENDA. Director Horsley **SECONDED**. **MOTION CARRIED 5-0-0**

### 5.0 REGULAR AGENDA

- 5.1 Accept the Statement of Revenues and Expenditures for the period ending December 31, 2019. APPROVED

Director Derwin **MOVED** to approve Item 5.1. Director Medina **SECONDED**. **MOTION CARRIED 5-0-0**

- 5.2 Review and approval of Resolution SMCEL20-04 authorizing the award of contract with Eide Bailly, LLP for Financial Audit Services. APPROVED

Director Papan **MOVED** to approve Item 5.2. Director Horsley **SECONDED**. **MOTION CARRIED 5-0-0**

- 5.3 Receive an informational item regarding financial projections for the SM 101 Express Lanes Project. INFORMATION

The Board of Directors received a presentation from Leo Scott of Gray/Bowen/Scott on the SM 101 Express Lanes project with regard to project schedule, timing of express lanes opening(s) to traffic, and financial projection. Board members asked clarifying questions. Mr. Scott solicited questions from board members to be considered by staff in making recommendation to the Board for a decision regarding a two-phase opening at the March meeting.

### 6.0 REPORTS

- a) Chairperson Report.

None.

b) Member Communication.

None.

c) Executive Council Report.

None.

d) Policy/Program Manager Report.

Matthew Click, Program/Policy Manager, provided an update on the process and schedule for Request for Proposal (RF) for Equity Study consultant services. It is anticipated a decision will be presented to the board at the April meeting.

7.0 WRITTEN COMMUNICATIONS

None.

8.0 NEXT REGULAR MEETING

March 13, 2020

ADJOURNMENT – 10:13 a.m.