

San Mateo County Express Lanes Joint Powers Authority Board of Directors Meeting Minutes

Meeting No. 16
October 16, 2020

In compliance with Governor’s Executive Order N-29-20, and pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer, this meeting was conducted via remote conferencing.

Board of Directors: Don Horsley (Chair), Diane Papan (Vice Chair), Alicia Aguirre, Emily Beach, Maryann Moise Derwin, and Rico Medina

1.0 CALL TO ORDER/ ROLL CALL

Chair Horsley called the meeting to order at 9:00 a.m. Roll call was taken.

Members Present:

C/CAG Members:

Diane Papan, Maryann Moise Derwin, Alicia Aguirre

SMCTA Members:

Don Horsley, Rico Medina, Emily Beach

Members Absent:

None.

Staff Present:

Sandy Wong – Executive Council

Jim Hartnett – Executive Council

Mima Guilles – Secretary

Tim Fox – Legal Counsel

Matthew Click – Program/Policy Manager (PPM) for SMCEL JPA, HNTB

Samantha Soules – HNTB

Sean Charpentier, Van Ocampo – C/CAG staff supporting SMCEL JPA

April Chan, Derek Hansel, Joe Hurley, Jessica Epstein – SMCTA staff supporting SMCEL JPA

Other members of staff and the public were in attendance.

2.0 BRIEF OVERVIEW OF TELECONFERENCE MEETING PROCEDURES

Mima Guilles, Secretary, provided an overview of the teleconference meeting procedures.

3.0 PUBLIC COMMENT

Note: Public comment is limited to two minutes per speaker. Public comment permitted on both items on the agenda and items not on the agenda.

Mima Guilles, Secretary, reported there was no public comment submitted before the meeting. There was no public comment.

4.0 APPROVAL OF CONSENT AGENDA

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

4.1 Approval of the minutes of Board of Directors regular business meeting No. 15 dated September 11, 2020. APPROVED

4.2 Accept the Sources and Uses of Funds for the FY20 Period Ending June 30, 2020. APPROVED

4.3 Accept the Sources and Uses of Funds for the FY21 Period Ending August 31, 2020. APPROVED

Director Aguirre MOVED approval of items 4.1, 4.2 and 4.3. Director Medina SECONDED. Roll call was taken. **MOTION CARRIED 6-0-0**

5.0 REGULAR AGENDA

5.1 Receive a presentation providing an overview of a Toll Ordinance. INFORMATION

Samantha Soules, HNTB, provided a presentation of the upcoming agreements and actions necessary for the operation of the express lanes, and an overview of the key elements of a Toll Ordinance.

SMCEL-JPA Board members provided the following questions and comments.

- Do other Bay Area Express lanes provide equity discounts? How does the unbanked population get a transponder?
- How does the region establish its express lane standards, and how much can we differ from those standards? Will the toll policies be consistent with connected express lanes like SR 237? San Mateo County is different because of the high number of corporate shuttles and clean air vehicles. How to balance a seamless experience for drivers across different express lanes with the unique characteristics in San Mateo County?

- Can toll policies, for example the discount for clean air vehicles, be flexible and amended over time? How to balance equity concerns and the discount for clean air vehicles? The JPA Board will have to consider the policy pros and cons of the different options for maximum toll caps, including the no maximum toll cap option. How will the toll ordinance address public transit express buses and private buses?
- How much time do CHP officers dedicate to monitoring express lanes? Does the CHP have the necessary resources to enforce toll violations? Can HOV violations be removed through driving school? Are the penalties consistent in the region? Is there technology that can identify and enforce occupancy violations through cameras? Are there penalties issued via license plate readers? Will CHP enforcement of express lanes redirect CHP resources from other parts of the County?
- Will there be public outreach informing drivers of the need for a transponder before the opening?
- Is the region addressing how to accommodate autonomous vehicles in express lanes?

Samantha Soules, and other staff, provided verbal responses where possible, and noted which topics would be more fully addressed in future SMCEL-JPA Board meetings.

Drew, a Member of the Public, asked how two-seated vehicles would be treated and asked for more detail about clean air vehicles in future presentations.

6.0 REPORTS

a) Chairperson Report.

None.

b) Member Communication.

None.

c) Executive Council Report - Executive Council Verbal Report.

Sandy Wong, Executive Council had no report.

Jim Hartnett, Executive Council provided a brief update on the RR Measure.

d) Policy/Program Manager Report.

Matt Click, Policy/Program Manager, thanked Sandy Wong and April Chan for all their leadership as Executive Council and staff.

7.0 WRITTEN COMMUNICATIONS

None.

8.0 NEXT REGULAR MEETING

November 13, 2020

9.0 ADJOURNMENT – 10:10 a.m.