

San Mateo County Express Lanes Joint Powers Authority Board of Directors Meeting Minutes

Meeting No. 17
November 13, 2020

In compliance with Governor’s Executive Order N-29-20, and pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer, this meeting was conducted via remote conferencing.

Board of Directors: Don Horsley (Chair), Diane Papan (Vice Chair), Alicia Aguirre, Emily Beach, Maryann Moise Derwin, and Rico Medina

1.0 CALL TO ORDER/ ROLL CALL

Chair Horsley called the meeting to order at 9:02 a.m. Roll call was taken.

Members Present:

C/CAG Members:

Diane Papan, Maryann Moise Derwin, Alicia Aguirre (arrived immediately after roll call)

SMCTA Members:

Don Horsley, Rico Medina, Emily Beach

Members Absent:

None.

Staff Present:

Sandy Wong – Executive Council

Jim Hartnett – Executive Council

Tim Fox – Legal Counsel

Matthew Click – Program/Policy Manager (PPM) for SMCEL JPA, HNTB

Samantha Soules – HNTB

Van Ocampo, Jeff Lacap – C/CAG staff supporting SMCEL JPA

April Chan, Derek Hansel, Joe Hurley, Jessica Epstein – SMCTA staff supporting SMCEL JPA

Other members of staff and the public were in attendance.

2.0 BRIEF OVERVIEW OF TELECONFERENCE MEETING PROCEDURES

Van Ocampo, Transportation Specialist Coordinator, covering for Mima Guilles, provided an overview of the teleconference meeting procedures.

3.0 PUBLIC COMMENT

Note: Public comment is limited to two minutes per speaker. Public comment permitted on both items on the agenda and items not on the agenda.

Van Ocampo reported there was no public comment submitted before the meeting. There was no public comment.

4.0 APPROVAL OF CONSENT AGENDA

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

4.1 Approval of the minutes of Board of Directors regular business meeting No. 16 dated October 16, 2020. APPROVED

4.2 Accept the Sources and Uses of Funds for the FY21 Period Ending September 30, 2020. APPROVED

Director Medina MOVED approval of items 4.1 and 4.2. Director Papan SECONDED. Roll call was taken. **MOTION CARRIED 6-0-0**

5.0 REGULAR AGENDA

5.1 Receive a presentation on the BAIFA O&M Agreement, the BATA Agreement, Caltrans O&M Agreement, and CHP Agreement. INFORMATION

The Board received a presentation from Samantha Soules, HNTB, on the Operating Agreement & Schedule Update. The presentation provided an overview of the agreements with BAIFA, BATA, Caltrans, and the CHP.

SMCEL-JPA Board members provided the following questions and comments.

- Do we own the tolling equipment? How is liability shared among the parties? What are some of the major terms of the agreements? How does BATA charge for the fee, what is the methodology? Part of negotiations with BAIFA is determining the right term of the contract, and that it would be good to have a renewal option to continue with the negotiated terms.
- Is an agreement with CHP necessary if there is technology that can enforce occupancy violations? If the occupancy enforcement technology is not available now, can we plan for it in the future? How will CHP enforce speed violations in the express lanes? Would it be valuable to bring a CHP representative to talk to the JPA Board regarding enforcement in express lanes?

- How will the Caltrans O&M Agreement divide the responsibility between the express lanes and Caltrans, especially since there are existing ongoing Caltrans maintenance responsibilities? Are there aspects of the future Caltrans O&M Agreement that are unique to San Mateo County? If we are responsible for maintaining existing infrastructure, do we inspect it before assuming responsibility?

Samantha Soules, and other staff, provided verbal responses where possible, and noted which topics would be more fully addressed in future SMCEL-JPA Board meetings.

Van Ocampo stated that there were no public comments for this item.

6.0 REPORTS

a) Chairperson Report.

None.

b) Member Communication.

None.

c) Executive Council Report - Executive Council Verbal Report.

Sandy Wong, Executive Council, congratulated the Directors who have been re-elected and also congratulated Jim Hartnett and his team for the successful Measure RR. Jim Harnett, Executive Council, also congratulated the Directors who have been re-elected and thanks all the Directors for their leadership on the JPA, which is a groundbreaking start-up endeavor.

d) Policy/Program Manager Report.

Matthew Click reported that on December 11, 2020, the Board meeting will get a presentation and update on the equity program. On Monday there will be the ESAC meeting, on Tuesday general public meeting, and three stakeholder meetings with Team C, East Palo Alto and SSF Friends of the Library.

Van Ocampo stated that there are no public comments for this item.

7.0 WRITTEN COMMUNICATIONS

None.

8.0 NEXT REGULAR MEETING

December 11, 2020

9.0 ADJOURNMENT – 9:58 a.m.