

San Mateo County Express Lanes Joint Powers Authority Board of Directors Meeting Minutes

Meeting No. 24
June 11, 2021

In compliance with Governor’s Executive Order N-29-20, and pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer, this meeting was conducted via remote conferencing.

Board of Directors: Don Horsley (Chair), Diane Papan (Vice Chair), Alicia Aguirre, Emily Beach, Maryann Moise Derwin, and Rico Medina

1.0 CALL TO ORDER/ ROLL CALL

Chair Horsley called the meeting to order at 9:00 a.m. Roll call was taken.

Members Present:

C/CAG Members:

Diane Papan, Maryann Moise Derwin, Alicia Aguirre

SMCTA Members:

Don Horsley, Rico Medina, Emily Beach

Members Absent:

Staff Present:

Sandy Wong – Executive Council

Carter Mau – Executive Council

Mima Guilles – Secretary

Tim Fox – Legal Counsel

Matthew Click – Program/Policy Manager (PPM) for SMCEL-JPA, HNTB

Sean Charpentier, Van Ocampo – C/CAG staff supporting SMCEL-JPA

April Chan, Derek Hansel, Joe Hurley, Ladi Millard-Olmeda – SMCTA staff supporting SMCEL-JPA

Other members of staff and the public were in attendance.

2.0 BRIEF OVERVIEW OF TELECONFERENCE MEETING PROCEDURES

Mima Guilles, Clerk of the Board, provided an overview of the teleconference meeting procedures.

3.0 PUBLIC COMMENT

Note: Public comment is limited to two minutes per speaker. Public comment permitted on both items on the agenda and items not on the agenda.

Mima Guilles, Clerk of the Board, has read to the Board of Directors the public comments received via email from Erin Foxcurran and Patricia McDonald.

Chair Horsley recommends forwarding the comments to the appropriate construction team.

Joe Hurley pointed out that as part of the environmental process, a technical study was conducted which included visual and esthetic and in specific reference to the electronic toll signs. He will look into this and will report back to the group.

Pat McDonell, member of the public, has expressed her concerns over the electronic billboard signs.

4.0 APPROVAL OF CONSENT AGENDA

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

4.1 Approval of the minutes of Board of Directors regular business meeting No. 23 dated May 14, 2021. **APPROVED**

4.2 Accept the Sources and Uses of Funds for the FY21 Period Ending April 30, 2021. **APPROVED**

4.3 Review and approval of Resolution SMCEL 21-06 authorizing the SMCEL-JPA Chair to execute Amendment No. 2 to the Agreement with the Office of County Counsel of San Mateo County for general legal services for Fiscal Year 2021/2022 for an amount not to exceed \$60,000. **APPROVED**

Director Aguirre **MOVED** to approve the consent agenda. Director Medina **SECONDED**. Roll call was taken. **MOTION CARRIED 6-0-0**

5.0 REGULAR AGENDA

5.1 Public Hearing: Approval of Resolution SMCEL 21-07 adopting the Fiscal Year (FY) 2022 SMCEL-JPA Operating Budget of \$2,721,160. **APPROVED**

The Board of Directors received a presentation from Ladi Millard-Olmeda on the Fiscal Year 2022 SMCEL-JPA Operating Budgets.

Chair Horsley opened the public hearing.

Clerk of the Board said there were no comments from the public.

Chair Horsley made motion to close the public hearing.

Director Aguirre MOVED to approve item 5.1. Director Beach SECONDED.
Roll call was taken. **MOTION CARRIED 6-0-0**

- 5.2 Review and approval of Resolution SMCEL 21-08 and Resolution SMCEL 21-09 authorizing the SMCEL-JPA Chair to execute the Second Amendments of the Cooperative Funding Agreements (Operating Loan) with the City/County Association of Governments of San Mateo County (C/CAG) and the San Mateo County Transportation Authority (SMCTA), for \$1,314,045 and \$1,407,116, respectively. **APPROVED**

The Board of Directors received a brief presentation from Derek Hansel on the Amendments of the Cooperative Funding Agreements with C/CAG and SMCTA.

Director Medina MOVED to approve item 5.2. Director Derwin SECONDED.
Roll call was taken. **MOTION CARRIED 6-0-0**

- 5.3 Review and approval of Resolution SMCEL 21-10 adopting SMCEL Ordinance 2021-01 for the Administration of Tolls and Enforcement of Toll Violations for the San Mateo County US 101 Express Lanes. **APPROVED**

The Board of Directors received a presentation from Matt Click on the SMCEL Ordinance 2021-01 for the Administration of Tolls and Enforcement of Toll Violations for the San Mateo County US 101 Express Lanes. The Toll Ordinance was introduced at a public hearing at the May 14, 2021 SMCEL-JPA Board meeting. There was no public comment received.

Director Beach MOVED to approve item 5.3. Director Aguirre SECONDED.
Roll call was taken. **MOTION CARRIED 6-0-0**

- 5.4 Election of a Chairperson and a Vice Chairperson to serve one-year terms, effective July 1, 2021. **APPROVED**

Director Derwin MOVED to nominate Director Diane Papan as SMCEL-JPA Chairperson. Director Beach SECONDED.

Director Aguirre MOVED to nominate Director Rico Medina as SMCEL-JPA Vice Chairperson. Director Papan SECONDED.

Director Aguirre MOVED motion to move the slate as a single item. Director Derwin SECONDED. Roll call was taken. **MOTION CARRIED 6-0-0**

6.0 REPORTS

- a) Chairperson Report.

None.

- b) Member Communication.

Director Aguirre has suggested that Joe Hurley or staff reach out to both public members who have sent comments via email and who has also verbally commented during the meeting.

Joe Hurley said he will reach out to the public members who have concerns.

- c) Executive Council Report - Executive Council Verbal Report.

None.

- d) Policy/Program Manager Report.

Matt Click gave a brief update on the implementation phase of the equity plan. His team had preliminary conversations with the project team at Clipper Start. They are a member of the advisory team for FasTrak Start. They have begun conversation with legal and financial about what they can fiscally and legally do. They have also engaged in conversations with advocacy groups around the issue of income verification. Will be scheduling a workshop with JPA staff on the week of the June 21st. Will report back to the Board in July with any progress made.

7.0 WRITTEN COMMUNICATIONS

- 7.1 Letter from Don Horsley, Chair of SMCEL-JPA, to Emily Beach, Chair of San Mateo County Transportation Authority Board, dated 05/14/21. RE: Requesting discussion of applying Credit Enhancement Fee to SMCEL-JPA Equity Program.

8.0 NEXT REGULAR MEETING

July 9, 2021

9.0 ADJOURNMENT – 9:26 a.m.