

San Mateo County Express Lanes Joint Powers Authority Board of Directors Meeting Minutes

Meeting No. 20
February 12, 2021

In compliance with Governor’s Executive Order N-29-20, and pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer, this meeting was conducted via remote conferencing.

Board of Directors: Don Horsley (Chair), Diane Papan (Vice Chair), Alicia Aguirre, Emily Beach, Maryann Moise Derwin, and Rico Medina

1.0 CALL TO ORDER/ ROLL CALL

Chair Horsley called the meeting to order at 9:00 a.m. Roll call was taken.

Members Present:

C/CAG Members:

Diane Papan, Maryann Moise Derwin, Alicia Aguirre

SMCTA Members:

Don Horsley, Rico Medina, Emily Beach (arrive 9:13 a.m.)

Members Absent:

None.

Staff Present:

Sandy Wong – Executive Council

Jim Hartnett – Executive Council

Mima Guilles – Secretary

Tim Fox – Legal Counsel

Matthew Click – Program/Policy Manager (PPM) for SMCEL-JPA, HNTB

Sean Charpentier, Van Ocampo – C/CAG staff supporting SMCEL JPA

April Chan, Derek Hansel, Joe Hurley, Jessica Epstein – SMCTA staff supporting SMCEL JPA

Autumn Bernstein – ARUP

Other members of staff and the public were in attendance.

2.0 BRIEF OVERVIEW OF TELECONFERENCE MEETING PROCEDURES

Mima Guilles, Clerk of the Board, provided an overview of the teleconference meeting procedures.

3.0 PUBLIC COMMENT

Note: Public comment is limited to two minutes per speaker. Public comment permitted on both items on the agenda and items not on the agenda.

Mima Guilles reported there was no public comment submitted before the meeting. There was no public comment.

4.0 APPROVAL OF CONSENT AGENDA

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

4.1 Approval of the minutes of Board of Directors regular business meeting No. 19 dated January 15, 2021. APPROVED

4.2 Accept the Sources and Uses of Funds for the FY21 Period Ending December 31, 2020. APPROVED

Director Aguirre **MOVED** approval of the consent agenda. Director Medina **SECONDED**. Roll call was taken. **MOTION CARRIED 5-0-0**

5.0 REGULAR AGENDA

5.1 Receive a Presentation on the Equity Program Alternatives. INFORMATION p.

The Board received a presentation from Autumn Bernstein on the Equity Program Alternatives.

Director Papan asked about what happens to the deposits for responders.

Autumn Bernstein responded that we do not know, but the deposits are only required for those customers that pay with cash.

Director Medina asked why not just pay for the responders.

Autumn Bernstein responded that might be an option.

Director Aguirre asked if there was flexibility to deviate from MTC/BAIFA standard procedures, and would it cost more for us.

Autumn Bernstein and Matt Click, from HNTB, noted that changes can be discussed, if it is the direction of the JPA Board.

Director Derwin asked if we would we send an eligible clipper card to those who do not have one?

Director Beach noted that Clipper alternative is aligned with getting more people into transit. If people have Clipper Start, would they opt into this program?

Autumn Bernstein noted that the current assumption is that the eligible people would already have Clipper card and would utilize this program. However, there are many unresolved implementation questions.

Director Beach asked what is the ClipperStart discount for Caltrain?

April Chan answered that it is 50% for Samtrans and Caltrain.

Director Aguirre noted that some alternatives benefit the single driver versus carpool driver, and that she looked forward to hearing what the community is interested in. There might be a hybrid Equity Alternative because all the options are great and serve potentially different populations.

Chair Horsley, if we subsidize a clipper card by \$50, do we get the revenue back?

Autumn Bernstein and Matt Click responded that it depends on the program design and where the users are going and what they are using.

Chair Horsley- How will you know that we get the community input we are seeking?

Jessica Epstein, SMCTA Staff, provided an update on the outreach strategies for Phase II.

Director Beach noted that this is exciting policy work.

Director Aguirre expressed appreciation for the Equity Study Advisory Committee.

6.0 REPORTS

a) Chairperson Report.

None.

b) Member Communication.

None.

c) Executive Council Report - Executive Council Verbal Report.

Jim Harnett thanked the communications team, expressed appreciation for all the hard work that has gone into the draft Equity Alternatives, and noted that it is important to discuss mode shift to 3+ carpools and other modes.

Sandy Wong reminded the Board that the JPA Board of Directors have a two-year term. Secondly, this Board does not employ its own staff, both C/CAG and the TA are both providing staffing support along with the PPM. As specified in the Joint Powers Agreement, this Board is to review the staffing plan no later than April 2021.

d) Policy/Program Manager Report.

Matthew Click asked the Board if they feel that this presentation should be given to the C/CAG Board and the SMCTA Board.

SMCEL-JPA Board members Papan, Beach, Aguirre, Medina, and Horsley expressed support for making the Equity Alternatives presentations to C/CAG and SMCTA Boards.

7.0 WRITTEN COMMUNICATIONS

None.

8.0 NEXT REGULAR MEETING

March 12, 2021

9.0 ADJOURNMENT – 10:30 AM