

San Mateo County Express Lanes Joint Powers Authority Board of Directors Meeting Minutes

Meeting No. 64
August 1, 2025

This meeting of the SMCEL-JPA Board of Directors was held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public were able to participate in the meeting remotely via the Zoom platform or in person.

Board of Directors: Michael Salazar (Chair), Carlos Romero (Vice Chair), Adam Rak, Julia Mates, Rico E. Medina and Stacy Jimenez

1.0 CALL TO ORDER/ ROLL CALL

Chair Salazar called the meeting to order at 9:00 a.m. Roll call was taken.

AGENCY:	IN-PERSON:	ABSENT:	REMOTE AB 2449:	REMOTE Publicly Accessible Teleconference Location:
C/CAG	Stacy Jimenez			
C/CAG	Adam Rak			
C/CAG	Michael Salazar			
SMCTA	Carlos Romero			
SMCTA		Julia Mates		
SMCTA	Rico E. Medina			

Staff Present (In-Person):	Staff Present (Remote):
Sean Charpentier, Executive Council – C/CAG	
April Chan, Executive Council – TA	Members of the Public (In-Person):
Mima Crume – Clerk of the Board	Emily Beach
Kaki Cheung – C/CAG	
Peter Skinner – TA	Members of the Public (Remote):
Lacy Vong – HNTB	Diana Dorinson – MTC
Sadie Mae Palmatier – HNTB	
Van Ocampo	

2.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comments are limited to two minutes per speaker. Members of the public who wish to address the Board should complete a speaker's slip to make a public comment in person or raise their hand in Zoom to speak virtually.

No public comments received.

3.0 APPROVAL OF CONSENT AGENDA

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

- 3.1 Approval of the minutes of the Board of Directors regular business meeting No. 63, dated June 20, 2025. APPROVED
- 3.2 Accept Statement of Revenues and Expenses for the Period Ending May 31, 2025. APPROVED
- 3.3 Information on Statement of Revenues and Expenses for the Period Ending June 30, 2025. INFORMATION
- 3.4 Review and Approval of Resolution SMCEL 25-10 adopting the San Mateo County Express Lanes Joint Powers Authority Investment Policy. APPROVED
- 3.5 Review and approve Resolution SMCEL 25-08, ratifying the purchase of General Liability Insurance, Public Officials Liability, and Property Insurance policies for a 12-month period for a not-to-exceed amount of \$575,407. APPROVED

Director Medina MOVED to approve the consent agenda items 3.1 to 3.5.
Director Rak SECONDED. **MOTION CARRIED 5-0-0**

4.0 REGULAR AGENDA

- 4.1 Receive a presentation on the Bay Area Infrastructure Financing Authority (BAIFA) Express Lane START Program. INFORMATION

Diana Dorinson of MTC/BAIFA presented an overview of the Express Lane START pilot on I-880, highlighting program goals, performance metrics, key findings from the first two years, and planned program expansion to I-80 and extending the pilot through 2029.

- 4.2 Receive an update on the implementation of the next generation Community Transportation Benefits program. INFORMATION

Sadie Mae Palmatier provided a brief update on the launch of the Go Card program, including program enhancements, implementation milestones, and expanded CBO partnerships.

Board members asked clarifying questions about debit card usage restrictions, income self-certification, CBO enrollment support, user accessibility for seniors, and data tracking. Staff confirmed the card is restricted to eligible transportation-related expenses only and can be issued physically or virtually. Directors expressed appreciation for the program's flexibility and community focus.

- 4.3 Review and Approval of Resolution SMCEL 25-09 authorizing the chair to execute an agreement with STV to provide Policy/Program Management Services for an amount not to exceed \$3,300,000 for a three-year term from August 2025 through August 2028. APPROVED

Staff provided a brief presentation recommending approval of a three-year contract with STV to provide policy/program management services in an amount not to exceed \$3.3 million. The recommendation followed a competitive procurement process, and staff received proposals from four firms. STV was unanimously selected based on qualifications, experience, and team approach. Staff noted the transition from implementation to steady operations, and the JPA will be hiring a new agency program manager.

Board and staff expressed appreciation for the outgoing consultant team, HNTB, and specifically recognized Lacy Vong for her work supporting the program since its inception.

Director Romero MOVED approve Resolution 25-09. Director Medina SECONDED. **MOTION CARRIED 5-0-0**

5.0 REPORTS

- a) Chairperson Report.

The Chair thanked staff for securing cost savings on the insurance policy renewal approved under the consent calendar, noting the positive outcome amid rising insurance rates.

- b) Member Communication.

Director Medina requested a future review of quorum requirements.

Chair Salazar supported reviewing bylaws more broadly for potential cleanup.

Director Rak requested an offline update from staff on the Community Transportation Benefits Program.

- c) Executive Council Report - Executive Council Verbal Report.

Sean Charpentier reported that recruitment for the newly approved program director position is underway, with the job posting live across regional platforms. He also thanked HNTB and Lacy Vong for their years of dedicated service, emphasizing that their policy and technical support were foundational to the Express Lanes program's success. He noted their contributions will remain core to the agency's accomplishments as the program transitions to a new consultant team.

April Chan expressed appreciation for HNTB's contributions, particularly Lacy Vong and Samantha Soule, in successfully launching the express lanes program. She also announced that MTC's Clipper Start pilot ended on June 30, 2025, and has now

become a permanent program—doubling the value for eligible Go Card users.

d) Policy/Program Manager Report.

Lacy Vong reported that staff will return next month with agreements for expanded CBO partnerships under the Go Card program. She also delivered a farewell message, expressing gratitude to the Board, Executive Council, and staff for their partnership and commitment to equity. She reflected on the program's milestones and expressed pride in its impact and growth.

6.0 WRITTEN COMMUNICATIONS

None.

7.0 NEXT REGULAR MEETING

September 5, 2025

8.0 ADJOURNMENT – 9:53 a.m.