

Download Monthly Payment Data from Beam

1 Click "Analytics"

The screenshot shows the Beam application interface. On the left sidebar, the 'GO CARD' logo is at the top, followed by a menu with 'Programs', 'Applicants', 'Analytics' (highlighted with a yellow circle), and 'Funds'. Below the menu are sections for 'My assignments' and 'Saved Views' with a dropdown arrow. The main content area is titled 'San Mateo 101 Express Lanes Go Card Program'. It features a 'Programs' section with two columns: 'Go Card Program' and 'Go Card Program- 1 Year Recertification'. Each column has a 'VIEW DETAILS' link and a table with 'Available Funds' and 'Obligated Funds' columns. The 'Go Card Program' table shows \$150,024 Available Funds and \$1 Obligated Funds. The 'Go Card Program- 1 Year Recertification' table shows \$150,024 Available Funds and \$1 Obligated Funds. Below this is an 'All Cases' section with a search box, a filter icon, and a table with columns: Name, Submission Date ↑, Program Name, and Case Status.

2 Click "Monthly Payments Initiated"

The screenshot shows the 'Analytics Dashboards' section of the Beam application. The left sidebar is the same as in the previous screenshot, with 'Analytics' highlighted. The main content area has a title 'Analytics Dashboards' and four tabs: 'Standard', 'Duplicates', 'Monthly Payments Initiated' (highlighted with a yellow circle), and '1-Year Recertification'. The content area below the tabs is currently empty.

3 Click this icon to open the side panel.

Analytics Dashboards

Standard Duplicates **Monthly Payments Initiated** 1-Year Recertification

Payments Initiated by Organization

This dashboard can be used for monthly invoicing.

Open the panel on the left hand bar and filter for your organization under "CBO Name" to see all payments distributed last month.

Total Applicants Paid

0

4 Search for your organization in the list to filter the report.

Analytics Dashboards

Standard Duplicates **Monthly Payments Initiated** 1-Year Recertification

Filters |←

CBO Name

5 options

- Coastside Hope
- None
- Other Organization
- Puente de la Costa Sur
- Samaritan House**

Select all (5) Deselect all (0)

Payments Initiated by Organization

This dashboard can be used for monthly invoicing.

Open the panel on the left hand bar and filter for your organization under "CBO Name" to see all payments distributed last month.

Total Applicants...

0

5 Click "Apply filters"

The screenshot shows the 'Analytics Dashboards' interface. On the left is a navigation sidebar with options like 'Programs', 'Applicants', 'Analytics', 'Funds', 'My assignments', 'Saved Views', 'Settings', and 'Help'. The main content area is titled 'Analytics Dashboards' and includes a 'Download CSV' button. Below this are tabs for 'Standard', 'Duplicates', 'Monthly Payments Initiated', and '1-Year Recertification'. The 'Monthly Payments Initiated' tab is active, displaying a dashboard titled 'Payments Initiated by Organization'. A 'Filters' panel on the left shows 'CBO Name' with 'Samaritan House' selected. A yellow callout bubble with 'Apply filters' is positioned over the 'Apply filters' button at the bottom of the filters panel. The main dashboard area shows a 'Total Applicants Paid' metric card with a large '0' and a 'Payments Initiated' bar chart.

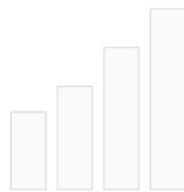
6 The "Total Applicants Paid" metric will update with all applications paid last month.

The screenshot shows the 'Analytics Dashboards' interface. On the left is a navigation sidebar with options like 'Programs', 'Applicants', 'Analytics', 'Funds', 'My assignments', 'Saved Views', 'Settings', and 'Help'. The main content area is titled 'Analytics Dashboards' and includes a 'Download CSV' button. Below this are tabs for 'Standard', 'Duplicates', 'Monthly Payments Initiated', and '1-Year Recertification'. The 'Monthly Payments Initiated' tab is active, displaying a dashboard titled 'Payments Initiated by Organization'. A 'Filters' panel on the left shows 'CBO Name' with 'Samaritan House' selected and 'Payment Initiated At' with 'previous calendar month' selected. A yellow callout bubble with 'Total Applicants Paid' is positioned over the 'Total Applicants Paid' metric card. The main dashboard area shows a 'Total Applicants Paid' metric card with a large '0' and a 'Payments Initiated' bar chart.

7

The "Payments Initiated" table will populate with all applications that were paid last month. This can be downloaded by clicking the three dot menu.

Payments Initiated



No results were returned for this query

8

Click "Download" and select your preferred file type.

Payments Initiated



- Force refresh
Cached 7 minutes ago
- Enter fullscreen
- View as table
- Download >



- Export to .CSV
- Export to Excel
- Download as image

No results were returned for this query