

San Mateo County Express Lanes Joint Powers Authority Board of Directors Meeting Minutes

Meeting No. 36
May 13, 2022

In compliance with Governor’s Executive Order N-29-20, and pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer, this meeting was conducted via remote conferencing.

Board of Directors: Diane Papan (Chair), Rico Medina (Vice Chair), Alicia Aguirre, Emily Beach, Maryann Moise Derwin, and Don Horsley

1.0 CALL TO ORDER/ ROLL CALL

Vice Chair Papan called the meeting to order at 9:00 a.m. Roll call was taken.

Members Present:

C/CAG Members:

Maryann Moise Derwin

SMCTA Members:

Rico Medina, Emily Beach, Don Horsley

Members Absent:

Alicia Aguirre

Staff Present:

Sean Charpentier – Executive Council

Carter Mau – Executive Council

Mima Crume – Clerk

Brian Kulich Legal Counsel

John Nibbelin Legal Counsel

Van Ocampo, Kaki Cheung – C/CAG staff supporting SMCEL-JPA

Carter Mau, April Chan, Joe Hurley, Connie Mobley-Ritter, Grace Martinez, SMCTA staff supporting SMCEL-JPA

Samantha Soules, Lacy Vong, Matt Click, Christa Cassidy – HNTB

Other members of staff and the public were in attendance.

2.0 BRIEF OVERVIEW OF TELECONFERENCE MEETING PROCEDURES

Clerk Crume provided an overview of the teleconference meeting procedures.

Director Beach MOVED to approve the pandemic procedures. Director Medina SECONDED. Roll call was taken. **MOTION CARRIED 5-0-0**

- 3.0 Review and approval of Resolution SCMEL 22-12 finding that, as a result of the continuing COVID-19 pandemic state of emergency declared by Governor Newsom, meeting in person would present imminent risks to the health or safety of attendees. APPROVED

4.0 PUBLIC COMMENT

Note: Public comment is limited to two minutes per speaker. Public comment permitted on both items on the agenda and items not on the agenda.

Clerk Crume reported that there were no public comments submitted before the meeting. No public comment was made at the meeting.

5.0 APPROVAL OF CONSENT AGENDA

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

- 5.1 Approval of the minutes of Board of Directors regular business meeting No. 35 dated April 8, 2022. APPROVED
- 5.2 Accept the Sources and Uses of Funds for the FY22 Period Ending March 31, 2022. APPROVED

Director Horsley MOVED to approve the consent agenda. Director Medina SECONDED. Roll call was taken. **MOTION CARRIED 5-0-0**

6.0 REGULAR AGENDA

- 6.1 Receive update on the US 101 Express Lanes operations. INFORMATION

The Board received an update from Matt Click on the US 101 Express Lanes operations and had an opportunity to obtain feedback.

Chair Papan asked for clarifications on the toll revenues presented in the slide deck.

Matt Click answered that the toll revenues presented represents the total charged. Some of the tolls may have been collected, while some may have not. This is attributed to the transactions being image based.

Chair Papan asked if the number of image based transactions would go down as additional customers sign up to get FasTrak accounts. Matt responded and said yes.

Chair Papan asked about enhanced enforcement. Matt responded that the JPA is paying CHP to conduct enforcement of the lane.

Director Derwin asked what the original forecasted annual revenue was for FY2022. Matt responded that an amount of \$5.3M was projected for 8 months of operation. Grace Martinez confirmed.

Chair Papan asked if there is an ability to sign up for the Community Transportation Benefits at the various facilities and if that has taken place. Matt said that interested participants can sign up at the Samaritan House and other 8 core agencies.

Matt has added that he has received phone calls and emails from other agencies in Georgia, Michigan, Kansas, Washington and other regions in California, who are interested in learning about the Community Transportation Benefits Program.

Director Horsley commented that the Board was hoping the participants would choose the public transit option. The initial result is a positive sign.

Carter Mau asked if transit usage data can be gathered from these preloaded clipper cards.

Christa responded that the data is not available, but that's something that the PPM team will investigate and report back.

Director Beach commented that the Community Transportation Benefit Program participants are eligible for Clipper Start, which means the users will get additional value from the reduced fare.

Matt responded that the participants have the ability to enroll for Clippers Start, but they don't have to sign up to get the preloaded Clipper card. The reason is the Clipper Start program has some additional eligibility requirements.

Clerk Crume stated there were no public comments.

County Counsel Brian Kulich asked for clarification on items 2.0 and 3.0. The two items may have been combined. For the record, the Board was asked to formally vote on item 3.0, "Review and approval of Resolution SCMEL 22-12 finding that, as a result of the continuing COVID-19 pandemic state of emergency declared by Governor Newsom, meeting in person would present imminent risks to the health or safety of attendees."

Director Medina MOVED to approve the consent agenda. Director Horsley SECONDED. Roll call was taken. **MOTION CARRIED 5-0-0**

6.0 REPORTS

- a) Chairperson Report.

None.

- b) Member Communication.

None.

- c) Executive Council Report - Executive Council Verbal Report.

Sean Charpentier reported that at the June 10th Board meeting, the Board will select a new Chair and Vice Chair for the JPA.

Carter Mau wanted to let the Board know that the SamTrans Bus operations is also benefiting from the Express Lanes program. Some of the buses are using the lanes to get to some destinations in the southern part of the County. He thanked the Board for the facility and looked forward to the opening of the northbound segment.

- d) Policy/Program Manager Report.

None.

7.0 WRITTEN COMMUNICATIONS

None.

8.0 NEXT REGULAR MEETING

June 10, 2022

9.0 ADJOURNMENT – 9:30 a.m.