

San Mateo County Express Lanes Joint Powers Authority Board of Directors Meeting Minutes

Meeting No. 26
August 13, 2021

In compliance with Governor’s Executive Order N-29-20, and pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer, this meeting was conducted via remote conferencing.

Board of Directors: Diane Papan (Chair), Rico Medina (Vice Chair), Alicia Aguirre, Emily Beach, Maryann Moise Derwin, and Don Horsley

1.0 CALL TO ORDER/ ROLL CALL

Chair Papan called the meeting to order at 9:00 a.m. Roll call was taken.

Members Present:

C/CAG Members:

Diane Papan, Maryann Moise Derwin, Alicia Aguirre

SMCTA Members:

Rico Medina, Emily Beach, Don Horsley

Members Absent:

None.

Staff Present:

Sean Charpentier – Executive Council

Carter Mau – Executive Council

Mima Guilles – Secretary

Tim Fox – Legal Counsel

Van Ocampo – C/CAG staff supporting SMCEL-JPA

April Chan, Derek Hansel, Joe Hurley, Robert Casumbal – SMCTA staff supporting SMCEL-JPA

Lacy Vong – Senior Project Manager for HNTB

Other members of staff and the public were in attendance.

2.0 BRIEF OVERVIEW OF TELECONFERENCE MEETING PROCEDURES

Mima Guilles, Clerk of the Board, provided an overview of the teleconference meeting procedures.

3.0 PUBLIC COMMENT

Note: Public comment is limited to two minutes per speaker. Public comment permitted on both items on the agenda and items not on the agenda.

Mima Guilles, Clerk of the Board stated that there were no public comments.

4.0 APPROVAL OF CONSENT AGENDA

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

- 4.1 Approval of the minutes of Board of Directors regular business meeting No. 25 dated July 9, 2021. APPROVED

- 4.2 Receive information on Statement of Revenues and Expenditures for the Period Ended June 30, 2021. INFORMATION

Director Aguirre **MOVED** to approve the consent agenda. Director Medina **SECONDED**. Roll call was taken. **MOTION CARRIED 6-0-0**

5.0 REGULAR AGENDA

- 5.1 Receive a presentation on the US101 Express Lanes Southern Segment Opening Public Education and Marketing Efforts Update INFORMATION

April Chan provided a presentation on the latest staff efforts on the preparation of a public education and marketing campaign for the opening of the US101 Express Lanes southern segment – Whipple to San Mateo/Santa Clara county border – in conjunction with VTA’s opening of their lanes in the December 2021 timeframe.

Director Derwin had a question about the website, thanks for getting the website up and running. Why are the archived meetings on the Express Lanes website both the TA and JPA meetings? And shouldn’t it only have the JPA meetings. At some point in the future, will it be just the JPA meetings?

Robert Casumbal, Director of Marketing, said the launch of the JPA website was a soft launch and there is still some coordination on some backend information, and the work is still in progress. The JPA website will eventually only have the JPA meetings in place.

April Chan mentioned that there will be a contract with Granicus next month and hope to work with Granicus to get the website fixed. We need a separate and dedicated contract with Granicus which will upload and organize with only JPA materials.

Chair Papan noted that it might be confusing for the public if the website archives included all the other meetings.

Chair Papan asked when does the signage start in the corridor.

Robert Casumbal said they are working closely with the construction team in whatever assets that we have out there now we can leverage into the opening messaging. Also working with Caltrans and construction team to make sure there is available on corridor messaging.

Chair Papan asked if we used the signs that were just added or other electronic signs.

Robert Casumbal said they are working with the construction team and Caltrans to come up with a plan within the next couple of weeks.

Chair Papan has asked what factors are going to determine the opening date.

April Chan said it's really the testing of the toll system. We to make sure that the testing equipment is working properly, and also we are coordinating with VTA to make sure the two systems will work well together.

Van Ocampo, added as the toll system equipment within the southern segment are being installed, some discrepancies and punch list items may arise on what the plan is however, we're still hoping to stay on schedule for December.

6.0 CLOSED SESSION

- 6.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Cal. Gov't Code § 54956.8)
Property: No. 1 lanes on US 101 N/S from Santa Clara/San Mateo County Line to I-380 interchange
Agency Negotiation: SMCEL-JPA Executive Council
Negotiating Parties: SMCEL-JPA; California Department of Transportation
Under Negotiation: Price and terms of payment for leasehold interest

Tim Fox, Legal Counsel, stated that there was no reportable action taken during closed session.

7.0 REPORTS

- a) Chairperson Report.
None.
- b) Member Communication.
None.

c) Executive Council Report - Executive Council Verbal Report.

Sean Charpentier noted that this is his first meeting as a member of the Executive Council and looks forward to working with the JPA Board and staff.

Carter Mau had nothing to report.

d) Policy/Program Manager Report.

Lacy Vong reported out on the continuous progress of the equity program implementation. Had productive working sessions with County staff, HSA staff to get input on the implementation program and bringing them up to speed about the work that has been done with the equity study. Have had two additional meetings with the JPA staff and PPM team to do planning. Matt had briefings with the Executive Councils on the status and progress of the plan. Had additional follow up with MTC staff with their status of the means based tolling pilot program that's going to be on the 880 express lanes. A productive meeting with MTC staff relating to the FasTrak transponder. Hope to be back in the fall to present the full plan.

Chair Papan mentioned about that the last time she reported out about the TA having a onetime funding available, but she did not hear any updates.

Carter Mau said he has spoken to Sandy and Sean and looking for a timing and need for the equity program funding and see how that ties into the various options available to us. Still in discussion and will get back to the Board with more information soon.

Lacy Vong noted that the PPM would return to the Board with an update on the Equity Program.

Chair Papan noted that the equity program will be in a prominent position as we come to opening.

8.0 WRITTEN COMMUNICATIONS

None.

9.0 NEXT REGULAR MEETING

September 10, 2021

10.0 ADJOURNMENT – 10:33 a.m.